



**Board of Directors**  
**Christ the Saviour Brotherhood**  
**Summary Report of Board Meeting**  
**April 16, 2015**

A special meeting of the Board of Directors of Christ the Saviour Brotherhood was held via teleconference on Bright Thursday, April 16, 2015.

***Directors present were:*** Mat. Angela Alessandroni, Mat. Magdalena Boyle, Pda. Theodora Brunton, Pda. Jenny McCaffery (Chairman), Fr. Dcn. James Hughes, Fr. Gregory Schultz and Mat. Connie Shank. ***Also present:*** Fr. Stevan Bauman (President), Fr. Philip Tolbert (Treasurer), and Kate McCaffery (Secretary).

The Board considered the following matters and took the actions summarized below:

**Resignation of Board Members & Appointment of Interim Board Members**

Pda. Jenny McCaffery, Chairman of the Board, noted that Presbytera Theodora Brunton has tendered her resignation from the Board and from membership in CSB as of May 15, 2015 and asked the Board for nominations of members able and willing to serve the remainder of her term of office on the Board (until the Fall meeting of the Board in 2016). Discussion of several candidates followed, and by a majority vote it was **Resolved, that the Board of Directors accepts the resignation of Presb. Theodora Brunton from the Board, and as of May 16, 2015 has appointed Fr. Matthew Tate to complete the remainder of her term as a director.**

Pda. Jenny also noted that Fr. Dcn. James Hughes has tendered his resignation from the Board and from membership in CSB as of May 15, 2015, and asked for nominations of members able and willing to serve the remainder of his term of office on the Board. It was noted that in the last election (October 2014), Carmela Biggs received almost as many votes as did Fr. Dcn. James, and Fr. James' four-year term of office will be completed in the Fall of 2018. Carmela was nominated and by a unanimous vote it was **Resolved, that the Board of Directors accepts the resignation of Fr. Dcn. James Hughes from the Board, and as of May 16, 2015 has appointed Carmela Biggs to complete the remainder of his term as a director.**

**Resignation of Officers and Appointment of Interim Officers**

**Office of the President** ~ Pda. Jenny McCaffery, Chairman of the Board, noted that Fr. Stevan Bauman, the President of Christ the Saviour Brotherhood for the past 24 years, has tendered his resignation from the Brotherhood and from the Office of President as of May 15, 2015. It was noted that Fr. Gregory Schultz has held the Office

of Vice President of CSB since his election to the Board in the Fall of 2011, and that in accordance with the CSB By-Laws, the Vice President shall perform all the duties of the Office of President if and when the current President shall be unable to act. After discussion, a vote was taken and it was unanimously **Resolved, that the Board of Directors accepts the resignation of Fr. Stevan Bauman from membership in the Brotherhood and from the office of President, and appoints Fr. Gregory Schultz, currently the Vice President, to serve as interim President from May 16, 2015 until the next annual Organizational Meeting of the Board in October 2015.**

**Office of the Treasurer** ~ Pda. Jenny McCaffery noted that Fr. Philip Tolbert, the Treasurer of Christ the Saviour Brotherhood for the past 19 years, has tendered his resignation from the Brotherhood and from the Office of Treasurer as of May 15, 2015. It was noted that the Board will need to conduct a search for a new Treasurer with the necessary qualifications to act as the Brotherhood's Chief Financial Officer, to oversee the Brotherhood's investments as well as the financial bookkeeping, budgeting and reporting functions. This will take some time to accomplish.

It was unanimously **Resolved, that the Board of Directors accepts the resignation of Fr. Philip Tolbert from membership in the Brotherhood and from the office of Treasurer as of May 15, 2015, and approves a severance payment to Fr. Philip, as of the date of his resignation, in the amount equal to 19 times his current monthly gross pay as Treasurer, based on 19 years of employment by CSB as its Treasurer.** This is in accordance with the nationwide non-profit industry standard formula for severance pay: one month's severance pay for every year of service, equal to the current rate of compensation.

It was also unanimously **Resolved, that the Board of Directors appoints Kate McCaffery to serve as Lead Bookkeeper for the Brotherhood as of April 16, 2015 until further notice.**

### **Revocation of Membership**

The Board considered a proposed resolution regarding revocation of Paisius DeLucia's membership in Christ the Saviour Brotherhood. After a lengthy discussion, it was taken up for a vote, and with one abstention it was **Resolved, that the Board of Directors of Christ the Saviour Brotherhood terminates the CSB membership of Paisius DeLucia as of April 16, 2015 for conduct unbecoming a member.**

### **Other Actions Taken**

The Board directed the Officers to prepare a letter to all the members of the Brotherhood, to be sent with a copy of the *Summary Report* of the Board's actions taken at this meeting, to provide information about the changes necessitated by current and pressing matters before the Board and to request input from CSB members regarding the future of the Brotherhood in light of these changes.

**Date of Next Meeting** ~ The next regular meeting of the Board will be held on May 14-15, 2015 in Seattle WA.